



RESILIENCE TOOLKIT FOR EL PASO BUSINESSES

HELPING SMALL BUSINESSES IMPACTED BY COVID-19



Avoid close contact with people who are sick



Cover your cough or sneeze with a tissue, then throw the tissue, in the trash



Clean and disinfect frequently touched objects and surfaces



Wear a facemask if you are sick



Avoid touching your eyes, nose, and mouth



Wash your hands often with soap and water for at least 20 seconds



Stay home when you are sick, except to get medical care



Work from home whenever possible



STAY INFORMED

City of El Paso
elpasotexas.gov

El Paso County
epcounty.com

Texas Health and Human Services
dshs.texas.gov

Texas Workforce Commission
twc.texas.gov

U.S. Department of Labor, Wage and Hour Division
dol.gov

Texas Alcoholic Beverage Commission
tabc.state.tx.us



CAN I SELL ALCOHOL?

Can my business sell alcohol to-go or allow curbside pickup by consumers?

Source: www.tabc.state.tx.us/coronavirus/index.asp

LICENSE/PERMIT TYPE	TO-GO/PARKING LOT PICKUP	OFF-SITE DELIVERY
Brewer's Permit (B)	Allowed (if eligible under 12.052)	Not allowed
Manufacturer's License (BA)	Allowed (if eligible under 62.122)	Not allowed
Distiller's & Rectifier's Permit (D)	Allowed	Not allowed
Winery Permit (G)	Allowed	Allowed to be shipped to consumer by holder of Carrier's Permit
Wine & Beer Retailer's Permit (BG)	Allowed	Allowed through CD Permit (Not allowed if also Brewpub)
Wine & Beer Retailer's Off-Premise Permit (BQ)	Allowed	Allowed through CD Permit
Retail Dealer's Off-Premise License (BF)	Allowed	Allowed through CD Permit
Package Store Permir (P)	Allowed	Allowed through Local Cartage Permit or CD Permit
Wine-Only Package Store Permit (Q)	Allowed	Allowed through Local Cartage Permit or CD Permit
Brewpub License (BP)	Allowed	Allowed if also holding an MB and an FB, but not allowed if the BP holds a BG Permit or BE license
Consumer Delivery Permit (CD)	Not applicable	Allowed
Mixed Beverage Permit (MB)	Not allowed	Allowed for restaurants if they also have a Food & Beverage Certificate (FB)
Mixed Beverage Restaurant Permit (RM)	Not allowed	Allowed for restaurants if they also have a Food & Beverage Certificate (FB)
Retail Dealer's On-Premise License (BE)	Allowed	Not allowed
Private Club Registration Permit (N)	Not allowed	Not allowed
Private Club Beet & Wine Permit (NB)	Not allowed	Not allowed



UTILITIES CONTACTS

Due to COVID-19 pandemic, service disconnections for non-payment have been suspended temporarily. Customers may continue to make payments online or by phone. If you are experiencing financial difficulties, please contact utility companies directly for assistance.

ENTITY	CONTACT INFORMATION
El Paso Water Utilities	https://www.epwater.org/ (915)594-5500
El Paso Electric Company	https://www.epelectric.com/message-to-customers (915) 543-5970 or (575) 526-5555
Texas Gas Service	https://www.texasgasservice.com/coronavirus Customer Service Line: 800-700-2443



RESOURCES & SUPPORT

ENTITY	HOW WE CAN HELP	WEBSITE	PHONE / EMAIL
El Paso Business Help	In order to support the local businesses in response to COVID -19, the El Paso Chamber, along with the County and City of El Paso and other business partners, have launched a suite of online business support tools entitled "El Paso Businesses Stand Together." This effort is meant to serve as a rapid clearinghouse for business information and resources related to the ongoing COVID-19 situation. The first resource available to business is a highly interactive Facebook Group, El Paso Businesses Stand Together. The second is the El Paso Chamber newsletter and the third is this website	www.elpasobusinesshelp.com/ www.facebook.com/groups/1375488742630083/	
El Paso County	El Paso County is working closely with the City of El Paso and the El Paso Chamber to gather resources in support of local businesses. A declaration of local disaster has been put in place and Order No. 7 by the County Judge of El Paso was declared in efforts to curve COVID-19 pandemic.	www.epcounty.com/admin/covid19.htm www.epcounty.com/economic/services.htm	915-546-2177 economicdevelopment@epcounty.com
Greater Chamber of Commerce	We support business and our community by providing opportunities for connecting, coaching, advocating, and innovating.	www.elpaso.org	915-534-0500
Hispanic Chamber of Commerce	The mission of the El Paso Hispanic Chamber of Commerce is to be the pre-eminent resource for business and the leading advocate in supporting the growth of the El Paso Border Metroplex.	www.ephcc.org	915-566-4066
Workforce Solutions Borderplex	Workforce Solutions Borderplex continues its ongoing mission to serve the local workforce and supporting businesses through these uncertain times. Our COVID-19 updates site provides a variety of resources providing information and guidance to all the populations we serve. The page is reliably updated regularly to keep you informed of the frequent developments in legislation, health guidelines and center operations.	www.borderplexjobs.com/	915-887-2600; Callcenter@borderplexjobs.com

ENTITY	HOW WE CAN HELP	WEBSITE	PHONE / EMAIL
City of El Paso- One Stop Shop	The One Stop Shop continues to be the primary intake point for land development, building permitting, and most business license applications. Our lobby is closed to the public, but we continue to provide services over the phone, online, or by making an appointment with staff. Inspections may be scheduled through the Citygov app or by calling the City of El Paso's inspection line.	www.elpasotexas.gov/planning-and-inspections/one-stop-shop	915-313-6100 (Automated line for inspections) 915-212-0104 (Permits)
TWC	Texas Workforce Commission (TWC) is the state agency charged with overseeing and providing workforce development services to employers and job seekers of Texas.	www.twc.texas.gov	866-274-1722 (Employers) 800-939-6631 (Claimants)
LIFT Fund	We're a nonprofit organization that helps small business owners with limited access to capital have a chance to live their dreams. You can visit our office in El Paso as we serve entrepreneurs throughout the state of Texas.	www.elpaso.liftfund.com	1-888-215-2373
SBA	The SBA's Economic Injury Disaster Loan program provides small businesses with working capital loans of up to \$2 million that can provide vital economic support to small businesses to help overcome the temporary loss of revenue they are experiencing.	www.sba.gov	1-800-659-2955
People Fund	PeopleFund provides access to capital, education and resources to small businesses.	www.peoplefund.org/coronavirus	915-229-4648
Project Vida	El Paso Collaborative, an affiliate of Project VIDA, is a certified Community Development Financial Institution (CDFI) who can offer small business loans to help cover operational expenses during this time of emergency.	www.pvida.net/directory	915-533-7057 ext. 222 t.craig@pvida.net
SBDC Office	The Small Business Development Center will remain open during the Covid-19 pandemic by providing business advising services only on-line. We can assist eligible small businesses with applying for disaster loans, business advice, market research and on-line 24/7 training on our website. All interested individuals should consult our website for any of the above services. If an individual needs to speak with a business advisor, also consult our website and send an email to a specific advisor and they will contact them.	www.elpasosbdc.net	915-831-7743
El Paso Veteran's Business Association	The Veterans Business Association is a non-profit association with the mission of growing member businesses, promoting the interests of veteran business owners, and becoming the voice of veteran owned businesses in a competitive community.	www.vbawebsite.com	915-534-0788 or vbaelpaso@yahoo.com
Horizon EDC	The 4B development corporation supports Horizon City's commitment to creating and retaining primary jobs in the fast-growing community in El Paso County, just east of The City of El Paso.	www.horizonedc.com	915-852-1046 ext. 106



STEPS TO DEAL WITH COVID-19

Steps to help your organization
deal with COVID-19

Employers should establish firm requirements that any sick employees not enter the workplace in order to protect their fellow employees and other members of the public.

- Emphasize appropriate respiratory etiquette (contain coughs and sneezes) and emphasize frequent hand washing.
- Establish policies and practices to increase the physical distance among employees and between employees and members of the public — social distancing — to reduce the spread of the virus.
- Greet without shaking hands for the near future.
- Perform frequent environmental cleaning of the workplace, especially surfaces that are frequently touched in common areas (e.g. elevator buttons, door handles & knobs).
- Install alcohol-based hand sanitizer stations.
- Cross train staff on essential functions to ensure business continuity while any key employees may be unavailable.
- Make available video conferencing software and phone bridges for virtual meetings rather than relying on in-person group meetings
- Consider changing workflow to sharing documents in the cloud, so collaboration is still possible with many remote employees. Ensure you have good security protocols in place for sensitive documents or work streams.
- Diversify supply chains to become less dependent on individual suppliers from territories that may be at greater risk of impacts from COVID-19, if your operation depends on such supply chains.
- Apply for an SBA disaster assistance loan www.sba.gov/coronavirus



**For more information,
please contact:**

Economic and International
Development Department

ED@elpasotexas.gov
915-212-0094