



Department of Public Health

MAYOR
Dee Margo

CITY OF EL PASO HEALTH AUTHORITY ORDERS FOR WORKPLACES

March 20, 2020

CITY COUNCIL

EFFECTIVE IMMEDIATELY

District 1
Peter Svarzbein

This Order supersedes the March 17, 2020 Health Authority Orders for Workplaces.

District 2
Alexandra Annelo

This Order is effective immediately and shall be in effect until April 3, 2020 at 11:59 p.m.

District 3
Cassandra Hernandez

In light of the presence of COVID-19 in our community, the Department of Public Health is issuing the following Health Authority Orders for Workplaces:

District 4
Dr. Sam Morgan

District 5
Isabel Salcido

- Promote regular and thorough hand-washing by employees, contractors and customers. Examples of this include but are not limited to making hand sanitizer that contains at least 60% alcohol available in prominent places around the workplace (and ensuring dispensers are regularly filled), providing soap, water and drying materials at all handwashing stations or restrooms, displaying posters promoting handwashing, and issuing Company wide e-mails promoting handwashing. Employers shall implement at least one of the aforementioned examples within the workplace.
- Promote good respiratory hygiene in the workplace. Examples of this include but are not limited to displaying posters promoting respiratory hygiene, providing tissue and no-touch disposal receptacles for use, instructing employees to wash their hands with soap and water for at least 20 seconds, and issuing employee communications encouraging individuals to dispose of tissue immediately after one use. Employers shall implement at least one of the aforementioned examples within the workplace.
- If feasible, provide employees face masks, and ask the person to wear it, if tolerated.
- Train employees who need to use personal protective clothing and equipment (e.g., gloves, masks, etc.) how to put it on, use/wear it and take it off correctly. If personal protecting clothing and/or equipment are provided to employees, the employer shall provide training material in a format that is easy to understand and make the same available in the appropriate language and literacy level for all employees.

District 6
Claudia L. Rodriguez

District 7
Henry Rivera

District 8
Cissy Lizarraga

CITY MANAGER
Tommy Gonzalez

Robert Resendes - Public Health Director

Department of Public Health | 5115 El Paso Dr. | El Paso, TX 79905

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- Separate sick employees. Employees who appear to have acute respiratory illness symptoms upon arrival to work or become sick during the day shall be separated from other employees and be sent home immediately.
- When possible, install high-efficiency air filters and/or increase ventilation in the work environment by opening windows or adjusting air conditioning.
- Perform routine environmental cleaning. Clean all frequently touched surfaces in the workplace, such as workstations, counter tops, keyboards, telephones and door knobs at least once daily with disinfectant.
- A business with equipment that is touched by members of the public, such as micromobility equipment, ATMs, gas pumps, water fountains, etc., shall clean and sanitize such equipment at least once daily.
- Implement social distancing measures, e.g.
 - When possible, space workers at the worksite by 6 ft. distance from each other, and eliminate contact greater than 10 minutes
 - When possible, stagger work schedules
 - Decrease social contacts in the workplace (limit in-person meetings)
 - Eliminate large work-related gatherings (e.g., staff meetings, after-work functions larger than 10 persons)
 - Cancel work-sponsored conferences, tradeshow, etc.
 - When videoconferencing for meetings is not possible, hold meetings in open, well-ventilated spaces
- Cancel work-sponsored conferences, tradeshow, etc.
- Facilitate work from home or by virtual means for employees who travel to and from High-risk area (as established by CDC), and monitor symptoms for 14 days.

Hector I. Ocaranza, M.D., MPH
Health Authority City/County of El Paso, TX

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